

Archbishop Robert Wilson

INSTRUCTIONAL GUIDELINES for

# ADVERTISING

version 2.0



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## SUMMARY

The Advertising web interface or plug-in has been made available for clergy to submit articles and other related advertisement. All posted articles and/or advertisements will be catalog for future review, customization or reuse.

If you experience any challenges when using the Advertising web interface or plug-in, please send an e-mail to [technology@masterscircle.org](mailto:technology@masterscircle.org) or [webmaster@masterscircle.org](mailto:webmaster@masterscircle.org).

## STEP 1

1. Enter your Full Name, Official Ministry Title and Preferred E-mail Address.  
<http://www.masterscircle.org/advertising/>

### Advertising

If you have already submitted your digital advertisement, please click [here](#) to submit advertising donation for publication. Otherwise, continue to **STEP 1**.

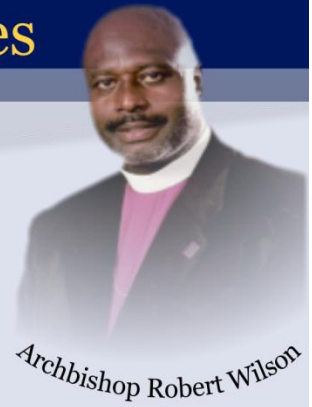
**STEP 1**

	Jack White
	Minister
	jack.white@flocc.org

**STEP 2**


**YOU WILL RECEIVE AN E-MAIL OF COMPLETED ADVERTISEMENT UPLOAD.**

[www.masterscircle.org](http://www.masterscircle.org)



## STEP ②

1. Enter your Address, City, State and Zip or Postal Code.
2. Select the preferred article size to receive cost of article insert automatically.
3. Select an image for upload and then validate image.
4. Now, start your article upload.

 Upload Advertising Images, Photos or Digital Flyers. close

**\$25.00**

123 S. Ashton Drive

Waukegan

Illinois

60085

1/4

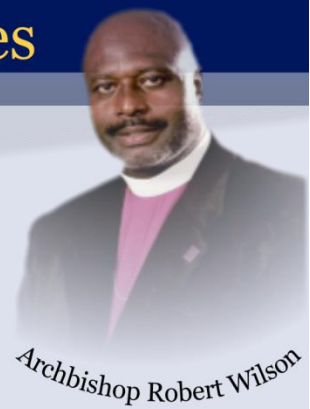
**Step 1 - Select Images, Photos or Digital Flyers for Upload** [return](#)

C:\Users\tjward\Desktop\2018-Conference-Flyer-Print

✓ **FILE VALIDATED. GO TO STEP 3.**

- The file '2018-Conference-Flyer-Print.png' has a file size of '7465176' bytes and is of file type 'image/png'.

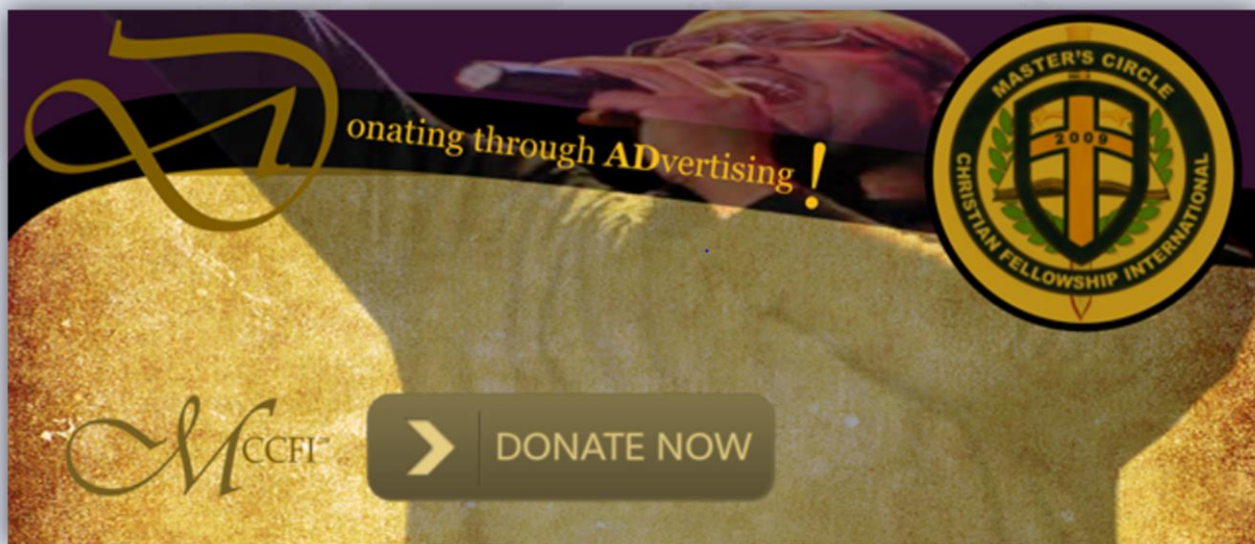
7.5 MB



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## STEP ③

1. Now, you may submit a donation for advertisement based on the size of article selected in previous screen or in **STEP ②**. (i.e. \$25.00 for quarter page)



2. An e-mail notification will be sent for verification purposes.
3. The preferred image or file format are .PNG, .JPG, .BMP, or .TIFF.
4. If customization or changes are warranted, please send an e-mail to [advertise@masterscircle.org](mailto:advertise@masterscircle.org).

